

**\*\*subject to approval**

Candlewood Shores Tax District  
Board Meeting Minutes  
March 15, 2023

Call to Order:

Regular meeting of the Candlewood Shores Tax District Board of Directors to order at 7:32 pm

Roll Call:

Directors Present:

Elizabeth Longworth-President

Alan Owen-Vice President

Jonathon Lepler-Director

Lisa Maguire-Director

Kenneth Appley- Treasurer

Dionisio Fontana - Director

Kelly Lane-Director

Timothy Cicchese -Director

Absent:

Staff:

Travis Hyatt – Community Manager

Ann Germinaro- Assistant Community Manager

Brandon Hyde – Site Manager

Guests: None

Hearings: None

Approval of minutes: Lisa made a motion to approve and Kenneth 2<sup>nd</sup> all in favor - approved

1<sup>st</sup> Public Comment:

Discussion of Pickle Ball court and placement, Bocce court was just put in. A suggestion was made to send an email survey to see what homeowners want in that area.

Kelly Lane stepping down as **Harbor Master** Ron Sheppard is taking over effective immediately, he will notify the community when small vessel registration opens.

Treasurer's report – Kenneth

Tax District: \$1,710,821.99

Water District: \$250, 718.05

The first meeting to go over the budget was held on 2/15 – looks like we will be able to hold the line on both budgets. For Tax District it means the rate is 3.75%. All committees need to provide numbers for the upcoming budget.

We are saving for many items and the money in the reserves is set aside for these items.

Kenneth reminded the community to contact Lizz at Scalzo with any questions.

Management Report: Travis

Action List:

Elizabeth suggested looking into putting some solar lights by the fencing. Hantsch will look at this.

Speed humps

Laptop

Cable revenue vendor for a contract – waiting for a consulting agreement

Purchased new iPad

Work Orders:

Permit Requests:

68 NLS – repaving driveway with no changes, Elizabeth made the motion to approve repaving existing driveway, Alan 2<sup>nd</sup> all in favor – motion approved.

69 SLS – Fence installation on the two sides of the backyard. The Board need to see that it matches town ordinances, not over 6' and not in an easement area. Alan made motion to approve Jonathon 2<sup>nd</sup>, Lisa and Kenneth abstained, Elizabeth, Danny, Kelly, and Timothy voted No. Motion denied.

The owner needs to provide dimensions of how far from the road, how high, the town permit, the license of the contractor, and COI

Committee Reports:

Beautification: none

Recreation Committee: Jonathon Lepler

Budget prepared. Shared with Kenneth.

Upcoming events:

Easter Egg hunt – TBD

Movie nights June 17<sup>th</sup>, July 29<sup>th</sup>, August 12<sup>th</sup>

Booked 2 bands – working to get a band in August.

Hazzard County July 29<sup>th</sup>

Junk – September 3<sup>rd</sup>

Picnic – TBD

Please check the calendar for upcoming events

Safety – Alan Owen

One speed sign needed to be repaired, under warranty, and will be replaced.

New Speed bumps are going in when the weather changes.

Striping updated pricing was presented, and no motion was made to move forward at this time.

Ordinance – Chris Rink

Chris will meet and seek feedback from Brandon on the Ordinance changes, then the Board reviews, then-Attorney, then approved and posted.

The next Ordinance Committee meeting is TBD. Notice will be sent out.

Landscaping: Adam

Elizabeth is requesting prior to installing the Boat dock they install rub rails on the 4 posts which we have asked for in the past. Also requesting a more substantial latch on each gate, one to playground and one to beach area.

Jonathon mentioned that we need to have Adam look at the swim dock, to see if we should replace the boards and how much it would cost to replace them and the whole dock.

Ask Adam to look to do something about the geese. Look into Geese off in NY and other options.

Equipment in the pit needs to be cleaned out and Skiff will be sold

Sewer Committee:

Members attended the last meeting and will provide a report.

Administration:

Brandon Hyde is the new Site Manager

He is very computer savvy, and we welcome him and his hours will be posted outside the office.

Hang tags and buttons have been ordered for the beach.

New Business:

Line painting project to make the lanes smaller. Quote received; no motion made at this time.

Old Business:

Pine Island – we received the letter from Attorney Beecher that the \$40.00 fee has not been increased since the 1940s when it was established. The letter indicated all the privileges offered to the Pine Island residents. Alan made a motion to increase the fee to \$300.00, Kelly 2<sup>nd</sup>, Elizabeth, and Ken abstained, Lisa, Danny, and Jonathon approved, and the motion passed **Timothy??**

Gate discussion - waiting for the scope of work from CT landscaping and Fence.

Lifeguard – Vendor was contacted early in the season to man the beach with lifeguards and they are not able to do so, therefore the beach will be open without lifeguards and signs will be posted SWIM AT YOUR OWN RISK

Electric Box – looking to put a floodlight near the electric box.

2<sup>nd</sup> Public Comment:

The tree that is proposed to come down – get in writing that the tree is dead and will cause damage if it falls. First Light isn't responding, and Elizabeth is going to file a permit for 22 trees (including the front tree) and a replacement. Also adding sand to the beach.

Alan made a motion to end the meeting and go into executive session at 9:15 pm, Elizabeth 2<sup>nd</sup> all in favor.

Jonathon made a motion to start the executive session Ken 2<sup>nd</sup> all in favor, went into executive session at 9:17 pm

Jonathon made a motion to end the executive session, and Ken 2<sup>nd</sup> all in favor ended at 9:30 pm