

**CANDLEWOOD SHORES TAX DISTRICT
Board of Directors Annual Meeting
Saturday, May 21, 2022, 10:00 AM
Candlewood Company Fire House
18 Bayview Drive, Brookfield, CT**

1. CALL TO ORDER

- A. Elizabeth Longworth called the annual meeting of the Candlewood Shores Tax District (CSTD) Board of Directors to order, at 10:12 am, on May 21, 2022.
- B. Ninety-seven members of the Candlewood Shores Community, not included in the below roll call, were in attendance.

2. ROLL CALL

- A. The following directors were present:

- I. Alan Owen – Vice President
- II. Elizabeth Longworth – President
- III. Jon Lepler – Director
- IV. Kelly Lane – Director
- V. Kenneth Appley - Treasurer
- VI. Lisa Maguire – Director
- VII. Linda Wagner – Director
- VIII. Steven DeMichele – Secretary

- B. The following Scalzo staff were present:

- I. Lisa Daly – CSTD Office Manager
- II. Travis Hyatt – CSTD Community Manager

- C. The following directors were absent:

- I. None.

- D. The following guests were present:

- I. Thomas Beecher, of Collins Hannafin

3. BUSINESS

A. CSTD Board Elections

I. Position of CSTD President

- i. Kelly Lane, nominated Elizabeth Longworth for the position of CSTD President, which was seconded by Alan Owen. Elizabeth Longworth spoke briefly on her behalf for the position.
- ii. Nick Peters, of 1 Twilight Lane, nominated Loretta Donovan, of 42 Candlewood Shores Road, for the position of CSTD President, which was seconded by John Donovan, also of 42 Candlewood Shores Road. Loretta Donovan spoke briefly on her behalf for the position.
- iii. There was a vote by ballot for the position of CSTD President immediately following the nomination of Elizabeth Longworth and Loretta Donovan. After which, Tom Beecher, CSTD's attorney, announced that Elizabeth Longworth was elected to the position of CSTD President, by a majority seventy-five votes, Loretta Donovan having received thirty-one votes.

II. Position of Director

- i. Kelly Lane, nominated Linda Wagner, which was seconded by Deirdre Coury. There were no other nominations.
- ii. **A Motion** was made by Alan Owen, for a hand vote, which was seconded by Steven DeMichele and approved unanimously.
- iii. Linda Wagner was elected to the position of CSTD Director by a majority of voters in attendance.

III. Position of Secretary

- i. No nominations were provided, the position remains open.

B. CSTD Budget for Fiscal Year 2022 - 2023

- I. Elizabeth Longworth noted that there is no increase to the mill rate.
- II. In a vote by ballot, the budget was approved by CSTD voters.

C. Candlewood Shores Water District Budget for Fiscal year 2022 – 2023

- I. In a vote by ballot, the budget was approved by CSTD voters.

4. ADJOURMENT

- A. **A Motion** was made by Elizabeth Longworth, to adjourn the annual meeting of the CSTD Board of Directors, at 11:06 am, which was seconded by Steven DeMichele and unanimously approved.

Minutes Taken By:

Steven DeMichele - Secretary

Minutes Submitted By:

Steven DeMichele - Secretary