

**Candlewood Shores Tax District  
Board Meeting Minutes  
June 15, 2022**

**Call to Order:**

1. Elizabeth Longworth Called the regular meeting of the Candlewood Shores Tax District Board of Directors to order at 7:35pm, on June 15, 2022

**Roll Call:**

Directors Present:

Elizabeth Longworth-President  
Alan Owen-Vice President  
Kelly Lane-Director  
Lisa Maguire-Director  
John Lepler-Director  
Kenneth Appley-Treasurer

Absent:

Linda Wagner-Director  
Tammy Jeanine Foley-Director

Staff:

Travis Hyatt-Community Manager  
Lisa Arconti-CSTD Office Manager

Guest:

Adam Singer-CT Fence/CSTD Property Maintenance Contractor

Hearings: None

**Approval of Minutes:**

Alan made a motion to accept the regular May 18, 2022 Board Meeting minutes  
Elizabeth-second  
All in favor

Kelly made a motion to accept the Annual May 21, 2022 Special Meeting minutes  
Ken 2<sup>nd</sup>  
All in favor

**1<sup>st</sup> Public Comment:**

Linda Queiroz-26 Clearview Drive-Would like to know why the water is off at the beach.  
The board noted it was being used inappropriately.

**Treasurers Report-Ken Appley**

Water \$270,889.50

Tax \$1,260,591.00

If you need a payment plan, please call Lizz Finneran at Scalzo.

**Management Report:**

Travis Hyatt provided a report of activities since the last Board of Directors meeting.

**Permit Requests:**

32 Twilight Lane-Watering Permit-owner requests extending the permit until the end of June

Ken 1<sup>st</sup>

Alan 2<sup>nd</sup>

Lisa and Kelly approve

Elizabeth Longworth- abstain

52 Longview Drive-Driveway Permit

Board would like more clarification on what the project entails.

The board also noted they believe the fence was put in the CSTD right of way, they would like it to be measured.

162 North Lakeshore Drive-Driveway Permit

Ken 1<sup>st</sup>

Alan 2<sup>nd</sup>

All in favor

28 Twilight Lane-Watering Permit

Elizabeth 1<sup>st</sup>

Alan 2<sup>nd</sup>

All in favor

9 Twilight Lane-Landscape and watering permit

Kelly 1<sup>st</sup>

Alan 2<sup>nd</sup>

All in favor

90 South Lakeshore Drive-Water Connection permit

Elizabeth made a motion to pass the permit with the understanding the resident would pay the \$750.00 difference of the cost on the permit and the actual cost of hook-up.

Kelly 2<sup>nd</sup>

All in favor

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#### **Committee Reports:**

##### **Beautification -Elizabeth Longworth**

Flowers are in

##### **Recreation- Jon Lepler**

The activities have not changed and are scheduled.

##### **Safety- Alan Owen**

Speed Humps are ordered.

Elizabeth reminded the Community that playing or jumping off the boat ramp is not permitted. Also, there is no diving off the swim platform.

Alan presented the prices for new speed signs.

Elizabeth made a motion to order 2 speed signs not to exceed \$1,800.00

Jon 2<sup>nd</sup>

All in favor

Kelly made a motion to order posts for the speed signs not to exceed \$100

Alan 2<sup>nd</sup>

All in favor

There was a discussion regarding the bus stop signs on Candlewood Shores Road.

Elizabeth made a motion to order two new bus signs to replace the ones already installed.

Jon 2<sup>nd</sup>

Lisa and Ken voted yes

Kelly and Alan abstain

Motion passes

##### **Ordinances- Linda Wagner-not in attendance**

##### **Landscape Report-Adam Singer**

The guys are completing the summer jobs-beach, mowing, sweeping the roads

The gates will be repaired

## **New Business**

### **Water Connection Fee**

There was a discussion regarding the cost of the water connection fee on the Permit Application-costs have risen.

Elizabeth made a motion to change the price on the water connection fee to “current prevailing rate”

Alan 2<sup>nd</sup>

All in favor

### **Alarm Repair**

There was a discussion on the alarm system at the office.

Alan made a motion to update and repair the alarm in the amount of \$895/per the estimate.

Elizabeth 2<sup>nd</sup>

All in favor

## **Old Business-Travis**

### **Frontier Communications**

This is still being worked on by the attorney.

### **Gate Discussion**

There was a discussion on the security gates.

There have been two proposals submitted.

### **Mobil Meter Read Discussion**

Travis explained that the company is charging CSTD for equipment that is used for the homes that have not switched over to the new water meter readers.

Kelly made a motion to charge back any and all fees that are related to the old water meter readers.

Elizabeth 2<sup>nd</sup>

Lisa and Ken approve

Alan abstained

Motion passes

### **Pump House Electrical**

We have received two bids, waiting for the third.

## **2<sup>nd</sup> Public Comment:**

Pam Owen-28 Longview Drive-Asked if and how the security gate would change our tax status with the town and how does it affect our taxes. Pam also inquired about how the survey was monitored.

Linda Queiroz-26 Clearview Drive-Was wondering how many responses were received regarding the front gate. Linda also asked if there would be a gate at the Bayview entrance.

Tom Clarkson-48 Mountainview-Would like to have a speed hump in front of his home. Tom also asked if there would be security on duty this summer. Tom also thanked the board for the work they do for the Community.

Tammy Sullivan-35 Twilight-Asked how many speed humps are being installed and if the board would consider putting one on the corner of North Lakeshore and Twilight. Tammy also asked what Frontier was proposing.

Adam Dean-18 Mountainview-Thanked the board and Adam Singer with helping him complete the baseball field, the board thanked him for the work he did.

A motion was made to go into Executive at 8:55pm  
All in favor-Meeting adjourned

Lisa Arconti leaves the meeting.

Adjournment of Executive, time not noted

Meeting minutes taken by Lisa Arconti

Meeting minutes submitted by Lisa Arconti