

**Candlewood Shores Tax District
Board Meeting Minutes
April 20, 2022**

Call to Order:

1. Elizabeth Longworth Called the regular meeting of the Candlewood Shores Tax District Board of Directors to order at 7:30pm, on April 20, 2022

Roll Call:

Directors Present:

Elizabeth Longworth-President
Alan Owen-Vice President
Linda Wagner-Director
Kelly Lane-Director
Lisa Maguire-Director
John Lepler-Director
Kenneth Appley-Treasurer

Absent:

Steven DeMichele-Secretary
Tammy Jeanine Foley-Director

Staff:

Travis Hyatt-Community Manager
Lisa Arconti-CSTD Office Manager

Absent:

Adam Singer-CT Fence/CSTD Property Maintenance Contractor

Guest: None

Hearings: None

Approval of Minutes:

Elizabeth made the following corrections to the March 16, 2022 minutes
Recreation-Page 3, section d
Moving nights, should be movie
Picknick, should be picnic

Old Business-Page 5, section 4

Elizabeth Longworth, CSTD is looking for volunteers to maintain the field, should be
Elizabeth Longworth, CSTD is looking for volunteers to line and place bases at the baseball field.

Alan made a motion to approve the March 16, 2022 minutes with above changes.

Kelly 2nd

All in favor

Motion passes

1st Public Comment:

Kevin O'Conner-26 Berkshire Drive- Welcomes the ballfield and thanked the board for their work. Would like an update on the cracks in the road. He is concerned about the sewers and zoning in the Community. Elizabeth Longworth, president, and Kelly Lane, director, explained that the town is not cooperating with the board concerning zoning and building, there has been a meeting requested with the first selectman. Alan Owen, director, also encouraged residents to attend town meetings.

Jim Minor-18 South Lakeshore Drive-Would like a committee started to keep the Community aware of the progress with the sewer study.

Linda Queiroz-26 Clearview Drive-Would like to know what items in the survey the Community liked and disliked.

Elizabeth stated

Front entrance-yes

Lifeguards-no

Security-yes

Tennis court-no

Linda also asked what work was being done at 19 Candlewood Shores Road, Elizabeth stated that the town approved a barn to be built.

Adele Brudnicki-19 Candlewood Shores Road and 18 Longview Drive-Commented on her concerns regarding the sewer project.

Gail Minor-18 South Lakeshore Drive-requested that the limitations for board nominees should add that a nominee could not be affiliated with the WPCA or Brookfield sewer project. She feels it is a conflict of interest.

Adam Dean-18 Mountainview-Volunteered to line the ballfield and place the bases on a Sunday.

Treasurers Report-Ken Appley

Water \$268,199.42

Tax \$1,299,580.40

Draft Budget Discussion:

There was a discussion regarding the proposed budget.

Alan Owen made a motion to keep the tax mill rate at 3.74

Elizabeth 2nd

Jon, Kelly, Linda, Lisa-approve

Ken-oppose

Motion passes

Alan Owen made a motion to raise the water fee 2%

Kelly 2nd

All in favor

Motion passes

Management Report:

Travis Hyatt provided a report of activities since the last Board of Directors meeting.

He will order Microsoft 365 for the board.

Work Orders:

Same

Permit Requests:

12 Longview Drive-Replace stone wall and stairs.

Alan makes a motion to approve the permit for 12 Longview Drive to replace the stone wall and stairs

Jon seconds

Linda and Lisa-approve

Kelly, Elizabeth and Ken-abstain

Does not pass

142 North Lakeshore Drive-dumpster permit-on file, no vote needed

19 Candlewood Shores Road

Water line request

Denied

18 South Lakeshore Drive-Stone driveway alterations request

Board requested a hold harmless agreement, insurance and noted that a 15' paved apron is needed.

The owner will get more information and supply it for the next meeting.

89 Clearview Drive-Driveway alterations

Elizabeth made a motion to approve the driveway alterations at 89 Clearview Drive

Alan 2nd

All in favor

Motion passes

Frontier Communications -Certified Mail Discussion

The board requested that Travis consult the attorney on the community's responsibility regarding Frontier putting equipment in the community.

Committee Reports:

Beautification -Elizabeth Longworth

Front entrance looks beautiful, flower boxes will be installed soon.

Recreation- Jon Lepler

Recreation committee is in need of volunteers

Spring/summer events are scheduled

Would like to look into having a community garden-Elizabeth asked them to look into a location

75 +1 Anniversary plans are Reunion plans are coming along

Safety- Alan Owen

Working on camera quotes

Travis- received speed hump placement suggestions, he has asked for a proposal

Ordinances- Linda Wagner

Went over the ordinance report

Next meeting is on April 25th 7:00pm, via zoom

Ordinance committee is in need of volunteers

Landscape Report- Adam-not in attendance

Elizabeth Longworth

Next week the dock should be in, and they are cleaning up the beach.

Nominating Committee-Lisa Maguire

Thursday, May 5th, Budget meeting, at the Candlewood Shores Community Room, 7:30pm

Saturday, May 21st, Annual meeting, at the Candlewood Volunteer Fire Department, 10:00am

We need 3 volunteers to count votes.

Applications are on the website and available in the office.

Old Business:

Cove Space:

Travis-First Light shred the check and cannot find the applications submitted

Beach Wall Repair Request:

The board would like the survey of the homeowner asking for the repair, it is unclear who owns the property.

Lifeguard Discussion:

Travis-the lifeguard company does not do hybrid, there will be no lifeguards on duty this year. In process of ordering swim at your own risk equipment and signage.

Security Discussion:

Jon received a quote for security

Elizabeth made a motion to approve hiring a security company for no more than \$30/hr for routine services.

Jon-second

Kelly, Lisa, Linda- approve

Alan-abstain

Motion passes

2nd Public Comment:

Linda Queiroz-26 Clearview Drive-Would like to know how many cars have been stolen in the community and if anyone has reported their catalytic converter converter being stolen. Lisa Arconti, there has been approximately 10 cars stolen and no one has reported the converter being stolen.

Adam Dean-18 Mountainview Drive-Would like to have a 4th of July party.

A motion was made to go into Executive at 9:44pm

All in favor-Meeting adjourned

A motion was made by Alan to adjourn Executive at 9:56pm

Jon second

All in favor

Meeting adjourned

Meeting minutes taken by Lisa Arconti

Meeting minutes submitted by Lisa Arconti