

**THE CANDLEWOOD SHORES TAX DISTRICT
2021 BOARD ELECTION**

**CTSD will have its annual Board of Director's election on
June 23rd, 2021.**

**A Zoom link will be provided if the meeting is going to be
virtual.**

**All interested parties must submit their Board
Interest form by May 26th, 2021 to:**

Lisa Maguire at lisa@candlewoodshores.com
Nancy Johnson at npj09@aol.com

**The nominee's names, history and interest will be posted on the
CSTD website by June 16th, 2021.**

**All nominees should be present at the time of vote and understand
they are committing to consecutive years of service to the
community.**

Below are the positions open and number of years' commitment for each position:

VP (3 YEARS)
Director (3 YEARS)
Director (3 YEARS)
Director (3 YEARS)

Currently in position:
Alan Owen – VP - will re-run
Jon Lepler – Director – will re-run
Kelly Lane – Director – will re-run
Director position - Open

Below is the wording from the Charter stating the expectations of the Board and its Members:

**AMENDED AND RESTATED CHARTER OF
THE CANDLEWOOD SHORES TAX DISTRICT
Approved July 20, 2016**

ARTICLE III – DIRECTORS AND OFFICERS

Section 1 – At each annual meeting, the voters shall elect at least three members of a nine-member Board of Directors which shall include a President, a Vice President, a Clerk, a Treasurer, and five other Directors. A person may only serve as an Officer of the District if, and for so long as, the person is a member of the Board of Directors.

Section 2 – Any voter of the District is eligible to run for and serve as a Director in accordance with this Charter and applicable law. Nominations may be submitted by any voter, but must be submitted to the nominating committee in writing at least 30 days in advance of the election unless the number of nominations by that deadline is fewer than the number of seats on the Board to be filled.

Section 3 – In any fiscal year in which the District’s receipts from all sources exceeds two hundred fifty thousand dollars, no more than two-thirds of the Board shall be members of the same political party.

Section 4 – Directors elected at the annual meeting shall take office on July 1 and serve staggered three-year terms. Any vacancy on the Board occurring between annual meetings may be filled until the next annual meeting by a voter appointed by a majority of the remaining Directors at a regular or special meeting of the Board, even in the absence of a quorum. No Officer or member of the Board shall be eligible to serve more than three consecutive full terms in the same position.

Section 5 – The President shall be the District’s chief executive officer, preside at all meetings of the voters and of the Directors, designate the duties of each Director consistent with those provided in this Charter and by law, appoint the chairpersons of committees and officials of the District subject to confirmation by the Board, appoint

or delegate to such chairpersons the power to appoint all other members of such committees and serve as an ex officio member of all such committees.

Section 6 – The Vice President shall have such authority and duties as may be assigned by the President, and all authority and duties of the President whenever the President vacates office, is absent, or is otherwise unable to exercise the same for any reason.

Section 7 – The Clerk shall keep a record of the minutes of all meetings of the voters and of the Directors, request and keep a list of the voters of the District from the registrar of voters and the assessor of the Town, and annually receive from the assessor of the Town and provide to the District’s Treasurer a copy of the grand list of all property in the District after it has been completed by the Town’s board of assessment appeals.

Section 8 – The Treasurer shall be in charge of the collection and payment of all moneys of the District under such rules and regulations as shall be prescribed by the Board of Directors, except that all payments shall be approved in advance by the President or Community Manager (if one is appointed by the Board), and all negotiable instruments of \$5,000 or more shall be signed by two Officers. The Treasurer shall serve as, or supervise the person employed or appointed by the Board to be, the District’s Tax Collector. By September 28 following the end of any fiscal year in which the District’s receipts from all sources do not exceed one million dollars, the Treasurer shall file with the Town’s Clerk a statement of the District’s accounts and finances for that fiscal year, including major disbursements, sources of receipts, and such other information as may be required by law or deemed relevant by the Treasurer. At least once during any year in which the District’s receipts from all sources exceed one million dollars, the Board shall cause all of the District’s accounts to be audited by an independent auditor in accordance with Chapter 111 of the Connecticut General Statutes.

Section 9 – The Board may, by ordinance, require Officers and other officials to give security or bond for the faithful discharge of their duties, any premiums on which will be paid by the District.

Section 10 – The District shall protect and save harmless its employees, appointees, and Directors from financial loss and expense, including legal fees and costs, arising out of any claim, demand, suit, or judgment for acts or omissions in the discharge of their duties in accordance with Section 7-101a of the Connecticut General Statutes.

