

CANDLEWOOD SHORES TAX DISTRICT
Board Meeting Minutes
April 17, 2019

I. CALL TO ORDER

Rebecca Schempp called the regular meeting of the Candlewood Shores Tax District to order at 7:27pm on April 17, 2019. Five (5) members of the Candlewood Shores Community were in attendance.

II. ROLL CALL

The following persons were present:

Rebecca Schempp - President

Bob Fletcher – Vice President

Ken Appley – Treasurer

Dee Ciancio – Secretary

Directors: Justin Felton, Brigid Knauer, Jon Lepler, Liz Longworth

Travis Hyatt – Scalzo Community Manager

Katy Book – Assistant Office Manager

III. GUEST SPEAKER

Tom Orcutt from Stiles Co, Inc, representing Badger Meters

Tom discussed the pros & cons of retro fit, cellular options, leak detection.

Travis stated we have a total of 509 water meters to replace.

John Fiorenza of 4 Harvard Drive asked if there would be a final meter reading when the new meter is installed?

Travis stated yes.

John asked if there would be a fee to the homeowner?

Travis stated that hasn't been decided yet.

Tom stated there is a website for the homeowner where you could see usage, set custom alerts, and choose how to be notified (text messages or email). He stated there is a fee for the cellular option: 89 cents/month, or \$10.68/yr paid annually. We would need a subcontractor for the install. Pricing goes up 2-3%/yr.

IV. HEARINGS

Bob has been getting complaints that people aren't receiving their letters for problems, only the hearing letters.

V. APPROVAL OF SPECIAL MEETING MINUTES

Rebecca requested a motion to approve the minutes from the March 20,2019 Special Meeting.

Bob made a motion.

Justin seconded.

The motion passed unanimously

VI. PUBLIC COMMENT

Linda Quieroz of 26 Clearview Drive requested that we have better signage for meetings – especially when meeting times change. She also commented re: the water taxes, stating on the year when CSTD taxes are not being raised, we should increase the water taxes so that people don't get burdened by both in the same year.

Albert Coleman of 37 Twilight Lane asked what's wrong with the current water meters? Travis answered that the current handheld that reads the meters doesn't hold a charge & the model has been discontinued.

John Fiorenza of 4 Harvard Drive asked if policing was allowed in the Community? He also asked if it was possible to install bigger speed humps, as the current ones don't seem to help with the speed issue.

Jon stated that there have been multiple discussions on this. The new speed humps will be like the one by the ball field.

VII. TREASURER'S REPORT

Tax District – Total checking account was \$671,459.93

Water Department – Total checking account was \$561,509.28

VIII. MANAGEMENT REPORT

Items that were discussed were:

- Modifications to the previous minutes were made.
- There was no update on the cable documentation.
- Animal control was contacted in regard to the geese.
- The tick proposal was executed.
- Off duty cop and security services were discussed.

IX. COMMITTEE REPORTS

Beautification Committee Report – Liz Longworth & Nancy Knorr
Trees for the beach have been ordered. Sunburst Landscaping to install.

Flower boxes – to make new boxes out of PVC is too expensive. Try to repair what we

have for now & have the guys build new with pressure treated wood in the winter.

Recreation Committee Report – Melanie Shapiro (not present)

No report

Ordinance- Bob Fletcher

Bob has suggested using a paint that has a grid (so you feel it) on Candlewood Shores Road, as well as over the speed humps.

Suggested cleaning up the right-of-way at the entrance.

Bob also stated that there will be a committee meeting on April 25,2019 at 10:00am to review suggestions and finish ordinances. They will then go to the Attorney followed by the Board for final approval.

X. ADMINISTRATION

Introduction of Lisa, new Office Manger

XI. NEW BUSINESS

Board Slate—Brigid & Liz.

Free Library request – positive comments. Will discuss further with homeowner who suggested.

XII. OLD BUSINESS

Road chokers – discussed M&S proposal for road choker, speed humps and road repairs for water mains. Justin to contact Greenway.

Mooring Fee

Rebecca requested a motion to leave the mooring rate at \$100.00

Justin made the motion.

Jon seconded.

6 for.

1 against.

1 abstain.

The motion passes.

Kelly Lane of 23 Skyline Drive volunteered to assist the Harbormaster

XIII. SECOND PUBLIC COMMENT

Liz suggested getting a bird house or something to hold doggie waste bags down on the ball field.

Travis to look into.

John Fiorenza of 4 Harvard Drive asked if he could move his mailbox to the front of his house.

Brigid stated he would have to get permission from the Postmaster.

XIV. EXECUTIVE SESSION

At 9:44pm, Rebecca asked for a motion to end the regular meeting and go into Executive Session to discuss personnel matters.

Justin made a motion

Jon seconded

Motion passed unanimously.

At 9:47pm, Justin made a motion to exit Executive Session.

Brigid seconded.

Motion passed unanimously.

25 Longview Drive – working with Compliance Officer

34 Longview Drive – Cesar to be fined.

53 North Lake Shore Drive – Brigid made a motion to send one letter, followed by one Certified letter, followed by one final hearing decision letter, which, after 30 days, the owner will be fined & towed.

Jon seconded

The motion passed unanimously.

68 North Lake Shore Drive – Brigid made a motion to send a hearing decision letter.

Liz seconded.

The motion passed unanimously.

XV. ADJOURNMENT

At 10:09pm, Rebecca requested a motion to adjourn.

Liz made a motion.

Jon seconded.

The motion passed unanimously.

Minutes Taken By: Dee Ciancio

Minutes Submitted By: Dee Ciancio