

CANDLEWOOD SHORES TAX DISTRICT

Board Meeting Minutes

December 19, 2018

I. CALL TO ORDER

Rebecca Schempp called the regular meeting of the Candlewood Shores Tax District to order at 7:32pm on December 19, 2018. Five (5) members of the Candlewood Shores Community were in attendance.

II. ROLL CALL

The following persons were present:

Rebecca Schempp – President

Ken Appley – Treasurer

Dee Ciancio – Secretary

Directors: Liz Longworth, Jon Lepler, Brigid Knauer Travis

Hyatt – Scalzo Community Manager

III. GUESTS

Aquarion Water Company representatives, Daniel Lawrence, and Donald Morrissey came to discuss what it would be like if the Shores were to sell them our water company.

IV. HEARINGS

Hearings for this meeting were tabled. Notifications will be sent Certified & homeowners will be invited to the January Board Meeting.

V. APPROVAL OF MINUTES

Rebecca noted under Second Public Comment, Keyed Cars – the word “keys” should be changed to “cars”.

It was also noted that Dee could not have taken the November minutes, as she didn't attend the meeting.

Jon made a motion to approve the minutes from the November 21, 2018 meeting with the above mentioned corrections.

Liz seconded.

The motion passed unanimously.

VI. PUBLIC COMMENT

Loretta Donovan of 42 Candlewood Shores Road suggested we dedicate the flagpole at the Community entrance to Doug Fisher.

VII. TREASURER'S REPORT

Tax District – Total checking account was \$660,918.67

Water Department – Total checking account was \$537,701.20

There was also discussion on investing Tax District funds and a question on the Security Line item on the financials.

VIII. MANAGEMENT REPORT

Travis spoke with our CPA regarding obtaining a credit card for community purchases to eliminate service charges by Scalzo.

Rebecca requested a motion to obtain a CSTD credit card with Dee & Brigid as cardholders. There will be a \$2500 credit limit. Notifications of each charge to be sent to the Treasurer and Travis.

Jon made a motion.

Liz seconded.

The motion passed unanimously.

IX. COMMITTEE REPORTS

Beautification – Liz Longworth & Nancy Knorr No report

Recreation – Melanie Shapiro (not present)

The movie Small Foot will be shown in the Clubhouse on January 26, 2019 – details to follow.

The committee is hoping to have monthly movie nights in the Clubhouse; they are hoping to have a Senior movie night as well.

Safety – Michael Bonamarte (not present) No report

Ordinance – Bob Fletcher (not present) No Report

X. ADMINISTRATION

Need to approve mooring guidelines. Board to review.

XI. NEW BUSINESS

Travis notified Bartlett that they removed the wrong tree. Bartlett to replace tree to Homeowner's satisfaction.

XII. OLD BUSINESS

Travis met with FEMA for further clarification on our claim and was told that we have done everything we needed to do.

Playground – Permits have been signed. The Town has been on site to assess area.

A Special Meeting is to be held on January 16, 2019 at 7:00pm to discuss & vote on the reallocation of funds for the beach fence.

XIII. SECOND PUBLIC COMMENT

Linda Queiroz of 26 Clearview Drive stated the Annual Cookie Swap was a success. She stated there were about 15 Community members there. She asked if the Office Manager position had been filled. Travis answered no, but there will be another ad going in the paper.

Liz Longworth commented that we should consider having a flag in the Community room.

Jon Lepler commented that we should consider planting a Community Christmas tree to decorate & light.

At 10:22pm Rebecca requested a motion to end the regular meeting and go into Executive Session to discuss a personnel matter.

Jon made a motion

Liz seconded

Motion passed unanimously.

At 10:29pm Liz made a motion to come out of executive session to vote on Brian's bonus.

Jon seconded.

Four (4) approved

One (1) against

At 10:32pm Rebecca requested a motion to adjourn.

Liz made a motion

Jon seconded

The motion passed unanimously.

Minutes Taken By: Dee Cianco

Minutes Submitted By: Dee Cianco

Candlewood Shores Tax District Board
Meeting Minutes – December 19, 2018