

CANDLEWOOD SHORES TAX DISTRICT
Board of Directors Meeting
Wednesday, September 15, 2021, 7:30 PM
Via Zoom

1. **CALL TO ORDER**

- A. Elizabeth Longworth called the regular meeting of the Candlewood Shores Tax District (CSTD) Board of Directors to order, at 7:30 pm, on September 15, 2021.
- B. Twenty members of the Candlewood Shores Community, not included in the below roll call, were in attendance.

2. **ROLL CALL**

A. The following directors were present:

- I. Alan Owen – Vice President
- II. Elizabeth Longworth – President
- III. Jon Lepler – Director
- IV. Kenneth Appley – Treasurer
- V. Kelly Lane – Director
- VI. Linda Wagner – Director
- VII. Lisa Maguire – Director
- VIII. Steven DeMichele – Secretary

B. The following Scalzo staff were present:

- I. Lisa Arconti – CSTD Office Manager
- II. Travis Hyatt – CSTD Community Manager

C. The following directors were absent:

- I. Tammy Jeannine Foley - Director

D. The following guests were present:

- I. None.

3. **HEARINGS**

A. None.

4. **APPROVAL OF MINUTES**

A. **A Motion** was made by Elizabeth Longworth, to approve the August 18, 2021 regular meeting minutes, which was seconded by Alan Owen and unanimously approved.

5. **GUEST SPEAKER**

A. None.

6. **FIRST PUBLIC COMMENT**

A. The following questions were asked and statements made, during this public comment period.

B. Kelly Lane, CSTD Director, of 23 Skyline Drive – asked if the Board would be taking further action to address unleashed dogs at the ballfield.

C. Daniel Frattalone, of 43 Twilight Lane – raised a property complaint regarding his neighbor. Elizabeth Longworth asked Travis Hyatt to follow up with Shawn Stillman on the issue.

7. **TREASURER’S REPORT**

A. Kenneth Appley presented the Treasurer’s Report.

B. Candlewood Shores Tax District Balance - \$1,280,579.60

C. Candlewood Shores Water District (CSWD) Balance – \$258,184.82

D. Elizabeth Longworth inquired as to the purpose of the “Beach Maintenance Fee” on page three of the CSTD financials. Kenneth Appley and Travis Hyatt responded that it was for water quality testing at the beach.

8. MANAGEMENT REPORT

- A. Travis Hyatt presented the Management Report.
 - I. Mr. Hyatt provided a report of Scalzo's activities in the CSTD community since the last meeting of the CSTD Board of Directors.
- B. Compliance Officer Report – Shawn Stillman
 - I. None.

9. COMMITTEE REPORTS

- A. Safety Committee Report – Michael Bonamarte
 - I. Alan Owen presented the Safety Committee report.
 - II. Speed signs for CSTD roads have been ordered.
 - III. There was a discussion of speed bumps on Candlewood Shores Road.
- B. Beautification Committee Report – Elizabeth Longworth
 - I. Elizabeth Longworth presented the Beautification Committee report.
 - II. Making plans to “spruce” up the CSTD front entrance, flag pole and beach area landscape plan, as required by First Light Power Resources.
- C. Recreation Committee Report – Jon Lepler
 - I. Jon Lepler presented the Recreation Committee report.
 - II. No new updates, recently planned recreation events went well. Mr. Lepler thanked the community members who participated.
 - III. The CSTD tag sale is scheduled for September 25th, with a rain date of September 26th.
 - IV. The recreation committee will be holding a 75th Anniversary committee meeting, at the clubhouse, on September 20th. All who are interested are welcome to join.
- D. Ordinance – Linda Wagner
 - I. Linda Wagner presented the Ordinance Committee report.
 - II. Committee will continue moving forward with ordinance revisions.
 - III. There was a discussion regarding ordinance enforcement.

E. Landscaping Report – Adam Singer (CT Fence)

- I. Travis Hyatt asked community members to wait to put brush to the curb until the fall cleanup schedule has been announced.

10. **ADMINISTRATION**

- A. None.

11. **NEW BUSINESS**

A. Tree Discussion – Overhang Roadway

- I. There was a brief discussion on how to approach this project.

12. **OLD BUSINESS**

A. Planting Plan for Boat Ramp Discussion

- I. No Updates at this time.

B. Cove Cleanup Discussion

- I. Kelly Lane has had some discussions with a contractor in the development of the project plan.

C. Water Meter Retro Fit Update

- I. Lisa Arconti reported that there are still a few meters left to retrofit but the majority have been completed.

13. **SECOND PUBLIC COMMENT**

- A. The following questions were asked and statements made, during this public comment period.

- B. Elizabeth Longworth, CSTD President, of 1 South Lake Shore Drive – asked that community members show a greater level of deference towards members of the CSTD Board of Directors.

14. **EXECUTIVE SESSION**

- A. **A Motion** was made by Alan Owen, to enter executive session, at 8:18 pm, which was seconded by Elizabeth Longworth and unanimously approved.
- B. **A Motion** was made by Kelly Lane, to exit executive session, at 9:34 pm, which was seconded by Lisa Maguire and unanimously approved.

15. **ADJOURMENT**

- A. **A Motion** was made by Alan Owen, to adjourn the meeting of the CSTD Board of Directors, at 9:34 pm, which was seconded by Steven DeMichele and unanimously approved.

Minutes Taken By:

Steven DeMichele - Secretary

Minutes Submitted By:

Steven DeMichele - Secretary