

CANDLEWOOD SHORES TAX DISTRICT
Board of Directors Meeting
Wednesday, August 18, 2021, 7:30 PM
Via Zoom

1. **CALL TO ORDER**

- A. Elizabeth Longworth called the regular meeting of the Candlewood Shores Tax District (CSTD) Board of Directors to order, at 7:30 pm, on August 18, 2021.
- B. Twenty-eight members of the Candlewood Shores Community, not included in the below roll call, were in attendance.

2. **ROLL CALL**

- A. The following directors were present:

- I. Alan Owen – Vice President
- II. Elizabeth Longworth – President
- III. Jon Lepler – Director
- IV. Kenneth Appley – Treasurer
- V. Kelly Lane – Director
- VI. Linda Wagner – Director
- VII. Lisa Maguire – Director
- VIII. Steven DeMichele – Secretary
- IX. Tammy Jeannine Foley - Director

- B. The following Scalzo staff were present:

- I. Lisa Arconti – CSTD Office Manager
- II. Shawn Stillman – CSTD Compliance Officer
- III. Travis Hyatt – CSTD Community Manager

- C. The following directors were absent:

- I. None.

- D. The following guests were present:

- I. Adam Singer – CSTD Grounds Maintenance Contractor (CT Fence)

3. **HEARINGS**

A. None.

4. **APPROVAL OF MINUTES**

A. The following amendments were made to the minutes from the July 21, 201 regular meeting of the CSTD Board of Directors.

I. Nick Peters, 1 Twilight Lane; Barbara Shuster, Twilight Lane; Kathy Zimmer, 166 North Lakeshore Drive; Sheryl Wengel, 34 South Lakeshore Drive; Kelly Lane, 24 23 Skyline; Adam Singer, 25 Mountainview; Terrance and Liza Hainey, 58 Mountainview; John Donovan, 42 Candlewood Shores Road; Elizabeth Longworth, 1 South Lakeshore Drive, all commented on the New Ordinance regarding leashing dogs at the ball field.

B. **A Motion** was made by Elizabeth Longworth, to approve the July 21, 2021 regular meeting minutes, as amended, which was seconded by Alan Owen and approved, with Alan Owen, Elizabeth Longworth, Jon Lepler, Linda Wagner, Lisa Maguire, Kenneth Appley, Kelly Lane, Tammy Jeannine Foley voting to approve and Steven DeMichele abstaining.

5. **GUEST SPEAKER**

A. None.

6. **FIRST PUBLIC COMMENT**

A. None.

7. **TREASURER'S REPORT**

A. Kenneth Appley presented the Treasurer's Report.

B. Candlewood Shores Tax District Balance - \$1,352,579.20

C. Candlewood Shores Water District (CSWD) Balance – \$246,798.52

- D. Mr. Appley reminded community members that anyone who is having trouble paying their taxes or water bill can contact CSTD management to establish a payment plan.

8. MANAGEMENT REPORT

- A. Travis Hyatt presented the Management Report.
 - I. Mr. Hyatt provided a report of Scalzo's activities in the CSTD community since the last meeting of the CSTD Board of Directors.
 - II. New and/or revised ordinances 1988-1, 1988-2 and mooring ordinance will become effective on August 26, 2021.

- B. Compliance Officer Report – Shawn Stillman
 - I. Shawn Stillman presented the Compliance Officer Report.
 - II. Mr. Stillman provided a report of his activities in the CSTD community since the last meeting of the CSTD Board of Directors.
 - III. Spoke to the necessity of permits, such as driveway permits and correctly parking on CSTD roads.

9. COMMITTEE REPORTS

- A. Safety Committee Report – Michael Bonamarte
 - I. Michael Bonamarte presented the Safety Committee report.
 - II. Alan Owen is awaiting a proposal on cameras for the community.
 - III. Mr. Owen has received quotes for speed signs on Candlewood Shores Road.
 - IV. **A Motion** was made by Elizabeth Longworth for the Safety Committee to spend up to \$11,000.00 for the purchase of speed signs to be installed on CSTD roads, which was seconded by Alan Owen and unanimously approved.
 - V. Travis Hyatt presented a proposal for safety marking rumble strips on Candlewood Shores Road. The Board posed some questions that Mr. Hyatt will work to get answers to.

- B. Beautification Committee Report – Elizabeth Longworth
 - I. Elizabeth Longworth presented the Beautification Committee report.
 - II. Meeting at the end of August to discuss plantings at the CSTD front entrance.

C. Recreation Committee Report – Jon Lepler

- I. Jon Lepler presented the Recreation Committee report.
- II. Movie night on August 28th.
- III. Additional bands are scheduled for August 22nd and 27th.
- IV. There was a discussion on when band nights should end and insurance requirements.

D. Ordinance – Linda Wagner

- I. Linda Wagner presented the Ordinance Committee report.

E. Landscaping Report – Adam Singer (CT Fence)

- I. Adam Singer presented the landscape report.
- II. Provided an update of activities in the community since the last meeting of the CSTD Board of Directors.

10. **ADMINISTRATION**

- A. None.

11. **NEW BUSINESS**

A. Life Guard Announcement

- I. Travis Hyatt reiterated the community email sent earlier this week, that due to staffing issues on the life guard company's end, the beach will not always be staffed with lifeguards and swimming is at the users own risk.

12. **OLD BUSINESS**

A. Planting Plan for Boat Ramp Discussion

- I. Kelly Lane and Travis Hyatt have heard back from First Light Power Resources, who are asking for additional information on the proposal.

- B. Cove Cleanup Discussion
 - I. Kelly Lane and Travis Hyatt have heard back from First Light Power Resources, who are asking for additional information on the proposal.
 - II. There was a discussion regarding mowing in the cove area.
- C. Water Meter Retro Fit Update
 - I. Lisa Arconti provided an update on the progress of this project.
- D. Candlewood Shores Road Painting
 - I. Covered during the Safety Committee discussion.

13. **SECOND PUBLIC COMMENT**

- A. The following questions were asked and statements made, during this public comment period.
- B. Casey Clarkson, of 48 Mountainview Drive – thanked the Board for placing a speed bump at 48 Mountainview Drive. Ms. Clarkson also inquired as to the status of “Bus Stop Ahead” signage, on Candlewood Shores Road, in the area of Mountainview Drive and Skyline Drive.
- C. Steven DeMichele, of 63 Candlewood Shores Road – asked what time the beach gate is typically unlocked every morning. Elizabeth Longworth stated 7:30 am.

14. **EXECUTIVE SESSION**

- A. **A Motion** was made by Alan Owen, to enter executive session, at 8:42 pm, which was seconded by Tammy Jeannine Foley and unanimously approved.
- B. **A Motion** was made by Alan Owen, to exit executive session, at 9:29 pm, which was seconded by Linda Wagner and unanimously approved.

15. **ADJOURMENT**

- A. **A Motion** was made by Alan Owen, to adjourn the meeting of the CSTD Board of Directors, at 9:29 pm, which was seconded by Steven DeMichele and unanimously approved.

Minutes Taken By:

Steven DeMichele - Secretary

Minutes Submitted By:

Steven DeMichele - Secretary