

CANDLEWOOD SHORES TAX DISTRICT
Board of Directors Meeting
Wednesday, June 16, 2021, 7:30 PM
Via Zoom

1. CALL TO ORDER

- I. Elizabeth Longworth called the regular meeting of the Candlewood Shores Tax District Board of Directors to order at 7:30 pm, on June 16, 2021.

2. ROLL CALL

- I. The following Board Members were present:

1. Elizabeth Longworth – President
2. Alan Owen – Vice President
3. Kenneth Appley - Treasurer
4. Jon Lepler – Director
5. Kelly Lane – Director
6. Lisa Maguire – Director
7. Linda Wagner – Director

- II. The following Staff were present:

1. Travis Hyatt – Scalzo Community Manager
2. Lisa Daly – CSTD Office Manager
3. Shawn Stillman – Compliance Officer

- III. The following Directors were absent:

1. Stephen DeMichele – Secretary

- IV. The following Guest was present:

1. Adam Singer

3. HEARINGS

- I. Jennifer Nasi, 35 Candlewood Shores Road- Received violation from Shawn Stillman regarding topsoil being spread in CST right of way. There was a discussion regarding the violation, and it would be discussed further in executive.

4. APPROVAL OF MINUTES

- I. The following amendments were made to the minutes from the May 19, 2021 CSTD Board of Directors Meeting:

- 1. None

Jon Lepler made a motion to pass the minutes from May 19, 2021.

Elizabeth 2nd

Minutes Approved

5. GUEST SPEAKERS

- I. None

6. FIRST PUBLIC COMMENT

- I. None

7. TREASURER'S REPORT

- I. Ken presented the Treasurer's Report
- II. Tax District Balance - \$1,190,157.64
- III. Water District Balance – \$219,341.56

8. MANAGEMENT REPORT

- I. Travis presented the Management Report.
- II. Additional towing signs have been dropped off.
- III. The legal ad was put in the paper for the upcoming annual meeting.
- IV. The badger water meter readers are almost complete.
- V. Beach protocol email was sent out.
- VI. Water shut-off for non-payment is in process.

9. WORK ORDER REPORT

- I. Travis presented the Work Order Report.
- II. Will be closing the Badger Meter Reader order soon.
- III. Will send residents who wanted the outside meters the information to compare the old meter reader to the new meter readers.
- IV. Lisa is waiting for the board to tell her what the pricing would be if residents want the outside meters.

10. COMPLIANCE OFFICER REPORT

- I. Shawn Stillman presented the Compliance report.

- II. There have been 21 permit requests this month.
- III. He would like to meet with Travis and the board to clarify some items in the permit process.
- IV. Elizabeth stated that residents did not need a permit to water their established plantings.
 - 1. Irrigation systems are only allowed if the water is used from the lake, lawn watering is not allowed due to the fact we use well water.
 - 2. Elizabeth also stated that a dumpster permit is needed to record the date so it is not at a residence for an extended period of time.

11. COMMITTEE REPORTS

- I. Beautification Report
 - 1. Elizabeth presented the Beautification Committee Report.
 - 2. Summer flowers are in.
 - 3. The plantings at the beach will happen in the next few months.
- II. Recreation Report
 - 1. Jon Lepler presented the Recreation Committee Report.
 - 2. There are no new plans at this time, there is a kids movie night at the beach this Saturday.
- III. Safety Report
 - 1. Alan Owen presented the Safety Committee Report.
 - 2. He is waiting for the quote he requested for speed signs, one flashing sign that can be moved around the Community and two fixed with cameras in them.
 - 3. Elizabeth requested that they put a speed hump in front of 48 Mountainview.
 - 4. Alan is also looking into rumble paint pricing.
- IV. Ordinance Report
 - 1. Linda Wagner presented the Ordinance Committee Report.
 - 2. 1988-1 is complete but needs one correction in punctuation.
 - 3. 1988-2 is almost complete, the Attorney attended the last meeting and helped guide them through what modifications were able to be revised legally.
 - 4. Elizabeth clarified with Linda that these are not new ordinances, the committee is only revising them.

5. The Ordinance Committee will be on break until September.

12. LANDSCAPE REPORT

- I. Adam Singer presented the Landscape Report.
- II. The crew is on summer mode, cleaning the beach daily, emptying garbage's, and mowing two days a week.
- III. They are marking water lines for work being done around the Community.
- IV. Elizabeth stated that the water lines need to be marked because water lines have been broken in the past due to residents not getting permits and not knowing where the water line is located.

13. NEW BUSINESS

- I. Travis presented the New Business Report.
- II. No new business
- III. Elizabeth presented a motion to open the Clubhouse.
Alan-2nd
All in favor-motion passes

14. OLD BUSINESS

- I. Travis presented the Old Business Report
- II. There is still no response from First Light, it has been two years.
- III. The tree at the beach needs to be taken down, it is a hazard.
- IV. There was a discussion regarding how to handle the removal of the tree.
- V. Travis will send an emergency request to First Light and copy the First Selectman.
- VI. Water Main-no movement
- VII. Annual Meeting- June 23rd via Zoom
- VIII. There was a discussion on how to run the meeting.
- IX. John Lepler, Alan Owen and Kelly Lane are re-running and there are two applications for the open spot of Director.

15. SECOND PUBLIC COMMENT

- I. None

Alan made a motion to adjourn the meeting and go into Executive at 8:35pm.

Jon second

Meeting adjourned

Minutes Taken By:

Lisa Daly-Office Manager

Minutes Submitted By:

Lisa Daly-Office Manager