

**CANDLEWOOD SHORES TAX DISTRICT**  
**Board of Directors Meeting**  
**Wednesday, January 19, 2022, 7:30 PM**  
**Via Zoom**

**CALL TO ORDER**

- I. Elizabeth Longworth called the regular meeting of the Candlewood Shores Tax District (CSTD) Board of Directors to order, at 7:30 pm, on January 19, 2022.

**ROLL CALL**

- I. Directors Present
  - a. Alan Owen – Vice President
  - b. Elizabeth Longworth – President
  - c. Kenneth Appley – Treasurer
  - d. Kelly Lane – Director
  - e. Linda Wagner – Director
  - f. Lisa Maguire - Directory
  - g. Steven DeMichele – Secretary
  - h. Tammy Jeannine Foley - Director
- II. Twenty additional members of the Candlewood Shores Community were in attendance.
- III. Staff
  - a. Travis Hyatt – Scalzo Property Manager
- IV. Guests
  - a. None.
- V. Directors Absent
  - a. Jon Lepler – Director

**HEARINGS**

- I. None.

**APPROVAL OF MINUTES**

- I. **A Motion** was made by Alan Owen, to approve the December 15, 2021 regular meeting minutes, which was seconded by Kelly Lane and unanimously approved.

**GUEST SPEAKER**

- I. None.

## **FIRST PUBLIC COMMENT**

- I. Adam Dean, of 18 Mountainview Drive – brought forward the idea of a communal Candlewood Shores holiday tree for the 2022 holiday season. Mr. Dean will follow up with an email to the Candlewood Shores Tax District office.

## **TREASURER’S REPORT**

- I. Kenneth Appley presented the Treasurer’s Report
- II. Candlewood Shores Tax District Balance - \$1,197,463.05
- III. Candlewood Shores Water District (CSWD) Balance – \$258,471.21
- IV. Encouraged CSTD residents to setup a payment plan with CSTD for past due water and tax bills.
- V. Work on the draft budget will begin soon, Mr. Appley asked for Candlewood Shores Committees to email funding requests to Travis Hyatt.

## **MANAGEMENT REPORT**

- I. Scalzo Property Management Report – Travis Hyatt
  - a. Mr. Hyatt provided a report of activities since the last Board of Directors meeting.
  - b. Elizabeth Longworth asked for Mr. Hyatt and Adam Singer, from CT Fence, to assemble a task list for “swim at your own risk”, at the Candlewood Shores beach, for the 2022 beach season.
- II. Compliance Officer Report – Permit Requests
  - a. None.

## **COMMITTEE REPORTS**

- I. Beautification Committee
  - a. None.
- II. Recreation Committee
  - a. None.
- III. Safety Committee
  - a. Alan Owen presented the Safety Committee Report.
  - b. Work on the speed signs is progressing. Mr. Owen has purchased an iPad to interface with the signs.

IV. Ordinance Committee

- a. Linda Wagner presented the Ordinance Committee Report.
- b. Next meeting will be in January 31, 2022.
- c. 1988-3 – Driveway and rights of way is the next ordinance to be reviewed by the committee.
- d. Will be recirculating the ordinance dealing with rentals for CSTD Board review.

V. Landscaping Report

- a. Elizabeth Longworth, presented the Landscape Report.
- b. Thanked Adam Singer, of CT Fence and his team for their efforts plowing during the January 16<sup>th</sup> / 17<sup>th</sup> snow storm.
- c. Work revitalizing the baseball field is progressing.

VI. Dog Park Committee

- a. Tammy Jeannine-Foley reported that the Committee is still awaiting authorization from First Light Power Resources to utilize this area.

**ADMINISTRATION**

- I. None.

**NEW BUSINESS**

- I. Tap Dancing Lesson Request for Clubhouse
  - a. **A Motion** was made by Alan Owen to table this discussion until next months meeting, when more information may be available, which was seconded by Steven DeMichele and unanimously approved.

**OLD BUSINESS**

- I. Planting Plan for Boat Ramp Discussion
  - a. Travis Hyatt reported that the application for the First Light Power Resources permit has been filled out for some time and that he will be mailing it via certified mail and electronically via email, to First Light for their review.
- II. Cove Cleanup Discussion
  - a. Travis Hyatt reported that CSTD is still awaiting a response from First Light Power Resources on the permit application.
- III. Water Main Discussion
  - a. Travis Hyatt reported that information was provided by the engineering firm regarding State of Connecticut funds being available for this project.

IV. Water Connection Request

- a. Travis Hyatt reported that the CSTD water operator indicated that the Candlewood Shores Water District could handle the addition of lots 90 and/or 90A, if the Board authorizes it.
- b. Elizabeth Longworth reported that CSTD would need to consult with council before making a decision.
- c. Tom Beecher, attorney for Mike Smeriglio, owner of lots 90 and 90A, reported that the request of Mr. Smeriglio is to add lot 90 to CSTD and connect to the CSTD water service.

**SECOND PUBLIC COMMENT**

- I. None.

**EXECUTIVE SESSION**

- I. **A Motion** was made by Elizabeth Longworth, to enter executive session, at 8:24 pm, which was seconded by Alan Owen and unanimously approved.
- II. **A Motion** was made by Alan Owen, to exit executive session, at 9:07 pm, which was seconded by Elizabeth Longworth and unanimously approved.

**ADJOURNMENT**

- I. **A Motion** was made by Alan Owen, to adjourn the meeting of the CSTD Board of Directors, at 9:08 pm, which was seconded by Elizabeth Longworth and unanimously approved.

**Minutes Taken By:**

Steven DeMichele - Secretary