

CANDLEWOOD SHORES TAX DISTRICT
Board Meeting Minutes
August 21, 2019

I. CALL TO ORDER

Elizabeth Longworth called the regular meeting of the Candlewood Shores Tax District to order at 7:34pm on August 21, 2019. Thirty-two (32) members of the Candlewood Shores Community were in attendance.

II. ROLL CALL

The following persons were present:

Elizabeth Longworth – President

Bob Fletcher – Vice President

Ken Appley - Treasurer

Directors – Dee Ciano, Brigid Knauer, Kelly Lane, Jon Lepler

Travis Hyatt – Scalzo Community Manager

Susan Nolan – Scalzo Controller

III. APPROVAL OF MEETING MINUTES

Approval of the minutes have been tabled for now.

IV. HEARINGS

Owners that had hearings did not attend.

V. GUEST SPEAKER

Chief Jay Purcell of the Brookfield Police Dept spoke re: speeding and security concerns. He will look into whether a traffic study has ever been done, as that is what determines what the speed limit of the roads should be. He will place the speed boards back on Candlewood Shores Road. He stated the important thing to look at is sight lines – are there any obstructions, such as trees or shrubs? If so, they need to be cut back for the safety of drivers as well as pedestrians.

With regards to community safety, Chief Purcell stated that Candlewood Shores is one of the safest communities in Brookfield.

VI. PUBLIC COMMENT

Joan Polzen of 16 Twilight Lane expressed her concern re: the smart meters that are to be installed in the community, as they will emit the same pulsating radiation that cell phones do. She would like to know if there is another option, such as analog, being offered to

those who do not want the smart meters in their homes.
Travis stated he would look into it.

Carol Dore of 80 North Lake Shore Drive thanked the Board for all they do, and for the new signs and the dog waste bags at the ball field.

Cheryl Wengel of 34 South Lake Shore Drive stated that there was a yoga class that was offered at the Town Beach over the Summer. She was wondering if it would be possible to have a yoga class at the Shores beach, since the Town beach will close on Labor Day. She stated the instructor would do it for a fraction of her normal price.
The Board will discuss.

Ed Cotto of 53 Skyline Drive commented on the copious amount of goose droppings at the beach last Sunday.

Adam Singer stated he has the guys rake and clean the beach Monday through Friday. He has been going down to the beach himself on Saturdays and Sundays to take care of the garbage and goose droppings. It would be helpful if the Lifeguards would assist as well.

Elizabeth stated she would discuss it with them.

Adam proposed that 2 paver pads be installed at the top of the stairs at the beach, stating no grass grows there anyway. People would be able to wipe some of the sand off their feet before walking onto the grass.

Norman Edelson of 116 North Lake Shore Drive stated he has found some ways of keeping the geese off of his waterfront property, one of which is multi-colored flags. He invited Adam to go over and see.

Linda Quiroz of 26 Clearview Drive stated on Sunday, August 11, 2019, there was a child's birthday party at the beach. She was wondering if it had been approved, as they had an inflatable down there and they were using the Shores electric. She also stated that both Lifeguards were using only one chair.

Elizabeth stated she would speak with the Lifeguards. She also asked Travis to look into getting a locked cover for the electric at the beach.

Susan Murtha of 3 South Lake Shore Drive stated her concern regarding the hose down at the beach. She stated she observed some children spraying the porta potties, wasting our well water, while their Mothers watched.

Adam stated the hose was down there to water the trees, but he will remove it.

Bill Lohan of 72 North Lake Shore Drive shared that there will be a Water Pollution Control meeting at the Town Hall tomorrow night to discuss the wastewater study.

Matt Gioglio of 1 North Lake Shore Drive came to discuss the placement of his trailer on his property. He understands that having the trailer on his grass is not permitted, but is willing to put down gravel. He currently has the trailer at the far end of his property. He feels that having the trailer in his driveway would be aesthetically unappealing, as his is the first house you see when entering the Shores. He presented the Board with three (3) placement options for the trailer.
The Board will discuss.

Barbara Baughman of 34 Longview Drive is requesting approval for a 12' x 24' driveway extension.
Travis stated there is a \$25 fee, as well as a refundable bond.
The Board will discuss.

Barbara Gallo of 6 Lilac Lane is concerned that there are no rules posted at the beach. Elizabeth stated that the beach rules are posted on the sign at the beach. She stated the Lifeguards also have a copy.

Mike Bonamarte of 24 Longview Drive asked if we are considering replacing the current dock at the boat launch, as it is in need of repair.
Travis stated it is being looked into.

VII. TREASURER'S REPORT

Tax District – Total checking account was \$709,460.38
Water Department – Total checking account was \$612,105.86

Ken stated he was able to save us \$75/month on cable, \$0.20/gal on oil; however, when he contacted the electric company he was told we were already at the lowest rate. They suggested changing over to LED lights.

Travis will look into cost.

As of September 1, 2019, all Homeowners will have web access to their Tax District and Water Department accounts. They will have the ability to pay their taxes and their water bills on-line. There will be a minimal fee to use a credit card; however, no fee if attached to bank account. Passwords will be emailed, as well as a follow-up letter.
There will be refunds issued for keys and moorings, as the Ordinance was never changed on-line to reflect the increase in price.

Susan Nolan answers survey questions – SEE ATTACHED

VIII. MANAGEMENT REPORT - Travis Hyatt

- Hearing decisions were communicated to Bob Dolan so follow up letters could be sent.
- The Navy Blue fence top for the kayak area is on order.
- The line painting was completed on Candlewood Shores Rd.
- Provided hourly rate of surveyor as requested.
- Met with First Light and they said boat docks can be done if this is something the District wants to do.
- Met with road engineer to discuss Candlewood Shores Rd and North Lake Shore intersection.

IX. COMMITTEE REPORTS

Beautification Committee – Elizabeth Longworth & Nancy Knorr
Getting ready to plant Mums for the Fall.

Recreation Committee – Melanie Shapiro (not present)
No report.

Safety Committee - Justin Felton
2 gates to be placed on each end of Twilight Lane
2 on Berkshire Drive
2 on the cove side of North Lake Shore Drive
2 fences on Candlewood Shores Road, until painting is done

Travis to contact DOT re: speed paint (noisy when driving over)

Suggests the Board buy a speed sign – with included camera for license plate pictures

Travis to get sewer installation estimate so proper decision can be made re: sidewalk on Candlewood Shores Road.

Workers/contractors to give proper notifications and follow parking ordinances – ultimately it is the Homeowner's responsibility. If any questions, or if in need of safety equipment (street cones) please contact Bob Dolan.

Homeowners need to notify the Shores of any projects.
The Board should define the scope of notification needed.

Ordinance Committee – Bob Fletcher
The Board changed fees; however, didn't change the ordinance.
The Board needs to change the ordinance to state: Fees and penalties will be set by the Board.
Travis to check with Adam.

Bob is requesting a provision for the Blight Committee:
1 member of the Board
2 members of the Community
They would step in when there was a problem/complaint.
Email residents requesting volunteers.

X. ADMINISTRATION

XI. NEW BUSINESS

Adam Singer stated we need to get irrigation at the beach in order to get grass to grow. Adam also suggested putting a 16'x16' patio down at the beach for the bands, as it takes an entire day for the guys to put together the stage. Also, a concrete slab under the porta potties and install a foot shower near the water fountain.

With regards to trees, Jon suggested bringing in a tree company to help figure out what needs to be removed from the line of sight. Adam suggested a bucket truck, chipper, and chip truck. Cost would be approximately \$2000/day. Suggestion tabled for now. The Board will discuss.

The Compliance Officer is requesting a tablet with internet service, as he is currently using his personal cell phone. The tablet would be the property of Candlewood Shores.

XII. OLD BUSINESS

Wastewater Study – Public meeting August 22, 2019 at 7:00pm at the Town Hall
Moorings – Residents are not numbering their buoys.
Buoy #52 is moving close to the swim dock. CSTD can move if it is a safety concern.
Buoy inspections need to be enforced.

XIII. SECOND PUBLIC COMMENT

Brigid commented that there used to be a chain across the driveway at the Office, but it's no longer there. Adam will install a gate.
Brigid also asked if Lawn Doctor is applying weed killer and such at the beach, do we have to notify First Light?

Joan Polzen of 16 Twilight Lane asked if any decisions have been made with regards to the smart meters.

Travis stated there is no install date and no contracts have been signed. He also stated that he would talk to the vendor about analog meters

Mike Bonamarte of 24 Longview Drive stated that Justin is to meet with a company

with regards to having a gate at the front entrance.

XIV. EXECUTIVE SESSION

At 10:13pm, Elizabeth asked for a motion to end the regular meeting and go into Executive Session to discuss personnel matters.

Jon made a motion.

Elizabeth seconded.

All in favor.

The motion passes unanimously.

The Board came out of Executive Session.

117 North Lake Shore Drive – Brigid made a motion to send a certified letter stating the Homeowner will be fined for non-compliance of drainage issue.

Elizabeth seconded.

All in favor.

The motion passes unanimously.

1 North Lake Shore Drive – Brigid made a motion to accept option 2, closer to the home, in response to request.

Jon seconded.

All in favor.

The motion passes unanimously.

34 Longview Drive – Jon made a motion to accept new driveway, provided the Homeowner contact Call Before You Dig.

Brigid seconded.

All in favor.

The motion passes unanimously.

58 Berkshire Drive – Elizabeth made a motion to tow & fine Homeowner if non-compliant vehicle not moved.

Brigid seconded.

All in favor.

The motion passes unanimously.

XV. ADJOURNMENT

At 10:56pm, Elizabeth requested a motion to adjourn.

Jon made a motion.

Ken seconded.

All in favor.

The motion passes unanimously.

Minutes taken by Dee Ciano

Minutes submitted by Dee Ciano